

Dannevirke South School

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021



School Directory

Ministry Number: 2553
Principal: Caroline Transom
School Address: Stairs Street, Dannevirke
School Postal Address: P O Box 77, Dannevirke, 4942
School Phone: 06-374-8915
School Email: principal@dannevirkesouth.school.nz

Members of the Board

Name	Position	How Position Gained	Term Expired/Expires
Lee Teller	Presiding Member	Elected	May 2022
Caroline Transom	Principal ex Officio		
Caroline Gyde	Acting Principal ex Officio		Jul 2021
Stephen Snell	Principal ex Officio		Mar 2021
Brad Dippie	Presiding Member	Elected	Aug 2021
Donna Mason	Member	Elected	May 2022
Colin Simmons	Member	Elected	May 2022
Michael Wheeler	Member	Elected	May 2022
Caroline Gyde	Member of Staff	Elected	Dec 2021

Accountant / Service Provider: Eclipse Solutions 4 Schools Ltd

Dannevirke South School

Annual Report - For the year ended 31 December 2021

Index

Page	Statement
-------------	------------------

Financial Statements

1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 21	Notes to the Financial Statements

Other Information

Kiwisport

Personnel Policy Compliance (s77A State Sector Act 1988)

Analysis of Variance

Dannevirke South School

Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Lee Teller

Full Name of Presiding Member

Caroline Lee Transom

Full Name of Principal

Lee Teller

Signature of Presiding Member

C. Transom

Signature of Principal

26/05/22

Date:

26/05/22

Date:

Dannevirke South School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue				
Government Grants	2	2,815,028	2,662,547	2,490,128
Locally Raised Funds	3	67,379	47,400	63,880
Interest Income		1,603	2,400	4,778
Other Revenue		-	250	376
		<u>2,884,010</u>	<u>2,712,597</u>	<u>2,559,162</u>
Expenses				
Locally Raised Funds	3	10,856	6,000	15,511
Learning Resources	4	1,970,935	1,819,076	1,864,453
Administration	5	407,970	403,408	177,523
Finance		3,772	5,223	5,401
Property	6	326,994	368,257	372,553
Depreciation	11	59,037	65,000	59,546
Loss on Disposal of Property, Plant and Equipment		2,084	-	1,620
Amortisation of Intangible Assets	12	500	500	500
		<u>2,782,148</u>	<u>2,667,464</u>	<u>2,497,107</u>
Net Surplus / (Deficit) for the Year		101,862	45,133	62,055
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>101,862</u></u>	<u><u>45,133</u></u>	<u><u>62,055</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



Dannevirke South School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Equity at 1 January		477,305	480,000	402,004
Total Comprehensive Revenue and Expense for the Year		101,862	45,133	62,055
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		1,875	-	13,246
Equity at 31 December		581,042	525,133	477,305
Retained Earnings		581,042	525,133	477,305
Reserves		-	-	-
Equity at 31 December		581,042	525,133	477,305

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



Dannevirke South School

Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Assets				
Cash and Cash Equivalents	7	626,943	184,000	117,830
Accounts Receivable	8	135,588	110,000	131,612
GST Receivable		31,408	19,566	51,552
Prepayments		20,838	9,000	14,588
Inventories	9	4,080	1,200	809
Investments	10	161,045	200,000	159,884
		<u>979,902</u>	<u>523,766</u>	<u>476,275</u>
Current Liabilities				
Accounts Payable	13	222,511	160,000	312,573
Revenue Received in Advance	14	6,207	10,000	26,562
Provision for Cyclical Maintenance	15	-	-	11,802
Finance Lease Liability	16	21,328	30,000	31,601
Funds Held in Trust	17	11,225	-	-
Funds Held for Capital Works Projects	18	352,233	-	(154,451)
Funds Held on Behalf of Teacher Lead Innovation Cluster	19	53,792	60,000	53,792
		<u>667,296</u>	<u>260,000</u>	<u>281,879</u>
Working Capital Surplus/(Deficit)		312,606	263,766	194,396
Non-current Assets				
Property, Plant and Equipment	11	353,577	360,000	366,852
Intangible Assets	12	583	-	1,083
		<u>354,160</u>	<u>360,000</u>	<u>367,935</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	78,934	73,633	62,467
Finance Lease Liability	16	6,790	25,000	22,559
		<u>85,724</u>	<u>98,633</u>	<u>85,026</u>
Net Assets		<u>581,042</u>	<u>525,133</u>	<u>477,305</u>
Equity		<u>581,042</u>	<u>525,133</u>	<u>477,305</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Dannevirke South School

Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash Flows from Operating Activities				
Government Grants		980,302	928,524	772,496
Locally Raised Funds		44,543	62,650	76,576
Goods and Services Tax (net)		20,144	(4,644)	(79,927)
Payments to Employees		(384,944)	(283,892)	(329,180)
Payments to Suppliers		(593,326)	(487,395)	(123,711)
Interest Paid		(3,772)	(5,223)	(5,401)
Interest Received		1,431	2,400	6,329
Net Cash from/(to) Operating Activities		64,378	212,420	317,182
Cash Flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(59,581)	(230,500)	(21,000)
Purchase of Investments		(1,161)	(80,000)	(5,518)
Net Cash from/(to) Investing Activities		(60,742)	(310,500)	(26,518)
Cash Flows from Financing Activities				
Furniture and Equipment Grant		1,875	-	13,246
Finance Lease Payments		(14,307)	170,000	(33,821)
Funds Administered on Behalf of Third Parties		517,909	60,000	(314,340)
Net Cash from/(to) Financing Activities		505,477	230,000	(334,915)
Net Increase/(Decrease) in Cash and Cash Equivalents		509,113	131,920	(44,251)
Cash and Cash Equivalents at the Beginning of the Year	7	117,830	52,080	162,081
Cash and Cash Equivalents at the End of the Year	7	626,943	184,000	117,830

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Dannevirke South School

Notes to the Financial Statements

For the year ended 31 December 2021

1. Statement of Accounting Policies

a) Reporting Entity

Dannevirke South School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Useful Lives of Property, Plant and Equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.



Critical Judgements in Applying Accounting Policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of Leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of Grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

f) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectible debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

g) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.



h) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	10 - 50 years
Furniture and Equipment	4 - 10 years
Information and Communication Technology	3 years
Motor Vehicles	5 years
Textbooks	3 years
Leased Assets	Term of Lease
Library Resources	12.5% Diminishing value

j) Intangible Assets

Software Costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.



k) Impairment of Property, Plant, and Equipment and Intangible Assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non Cash Generating Assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term Employee Entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term Employee Entitlements

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows

n) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

o) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of the School's control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

r) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.



Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

s) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

t) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

u) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

v) Services Received In-Kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	490,163	472,925	500,835
Teachers' Salaries Grants	1,576,520	1,542,984	1,542,984
Use of Land & Buildings Grants	261,369	304,893	304,893
Other MoE Grants	471,121	341,745	141,416
Other Government Grants	15,855	-	-
	2,815,028	2,662,547	2,490,128

The school has opted in to the donations scheme for this year. Total amount received was \$40,050.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Revenue			
Donations & Bequests	4,646	33,500	20,513
Curriculum Related Activities - Purchase of Goods and Services	2,758	2,500	2,540
Fees for Extra Curricular Activities	1,269	1,000	1,148
Trading	7,419	5,000	5,672
Fundraising & Community Grants	45,684	5,200	33,734
Other Revenue	5,603	200	273
	67,379	47,400	63,880
Expenses			
Extra Curricular Activities Costs	1,296	1,000	2,043
Trading	7,350	5,000	5,685
Fundraising & Community Grant Costs	2,210	-	7,783
	10,856	6,000	15,511
<i>Surplus/(Deficit) for the Year Locally Raised Funds</i>	56,523	41,400	48,369

4. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	61,718	61,600	84,841
Equipment Repairs	1,092	3,500	2,759
Information & Communication Technology	27,702	25,000	25,476
Library Resources	1,872	2,000	734
Employee Benefits - Salaries	1,857,093	1,715,776	1,741,440
Staff Development	21,458	11,200	9,203
	1,970,935	1,819,076	1,864,453



5. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	4,884	4,570	4,440
Board Fees	5,525	6,500	6,520
Board Expenses	8,126	2,100	2,913
Communication	6,861	6,900	8,941
Consumables	10,655	7,800	9,553
Other	249,694	250,918	3,278
Employee Benefits - Salaries	108,748	111,100	127,804
Insurance	5,057	5,100	5,174
Service Providers, Contractors & Consultancy	8,420	8,420	8,900
	407,970	403,408	177,523

6. Property

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Caretaking and Cleaning Consumables	5,454	5,200	3,703
Cyclical Maintenance Provision	4,665	(636)	3,182
Grounds	10,231	11,800	10,973
Heat, Light and Water	18,081	20,500	17,382
Rates	6,803	8,000	6,789
Repairs and Maintenance	14,116	13,500	20,047
Use of Land & Buildings	261,369	304,893	304,893
Security	6,275	5,000	5,584
	326,994	368,257	372,553

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Bank Accounts	626,943	184,000	117,830
Cash and Cash Equivalents for Statement of Cash Flows	626,943	184,000	117,830

Of the \$626,943 Cash and Cash Equivalents, \$361,859 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2022 on Crown owned school buildings.

Of the \$626,943 Cash and Cash Equivalents, \$11,225 is held by the School on behalf of Home and School.

Of the \$626,943 Cash and Cash Equivalents, \$53,792 is held by the School on behalf of the Teacher Led Innovaton Cluster. See note 19 for details of how the funding received for the service has been spent in the year.



8. Accounts Receivable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Receivables	3,973	5,000	1,492
Receivables from the Ministry of Education	-	-	3,450
Interest Receivable	172	-	-
Teacher Salaries Grant Receivable	131,443	105,000	126,670
	<u>135,588</u>	<u>110,000</u>	<u>131,612</u>
Receivables from Exchange Transactions	4,145	5,000	1,492
Receivables from Non-Exchange Transactions	131,443	105,000	130,120
	<u>135,588</u>	<u>110,000</u>	<u>131,612</u>

9. Inventories

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Stationery	3,692	600	475
School Uniforms	388	600	334
	<u>4,080</u>	<u>1,200</u>	<u>809</u>

10. Investments

The School's investment activities are classified as follows:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	161,045	200,000	159,884
	<u>161,045</u>	<u>200,000</u>	<u>159,884</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2021	\$	\$	\$	\$	\$	\$
Buildings	219,644	-	-	-	(5,947)	213,697
Furniture & Equipment	61,554	24,944	(2,084)	-	(13,980)	70,434
Information & Communication Technology	8,312	18,165	-	-	(5,095)	21,382
Leased Assets	55,244	3,646	-	-	(31,241)	27,649
Library Resources	22,098	1,091	-	-	(2,774)	20,415
Balance at 31 December 2021	<u>366,852</u>	<u>47,846</u>	<u>(2,084)</u>	<u>-</u>	<u>(59,037)</u>	<u>353,577</u>

The net carrying value of equipment held under a finance lease is \$27,649 (2020: \$55,244)



	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$	2020 Cost or Valuation \$	2020 Accumulated Depreciation \$	2020 Net Book Value \$
Buildings	298,966	(85,269)	213,697	298,966	(79,322)	219,644
Furniture & Equipment	328,007	(257,573)	70,434	344,733	(283,179)	61,554
Information & Communication Technology	244,914	(223,532)	21,382	270,688	(262,376)	8,312
Leased Assets	94,779	(67,130)	27,649	106,514	(51,270)	55,244
Library Resources	81,804	(61,389)	20,415	80,713	(58,615)	22,098
Balance at 31 December	1,048,470	(694,893)	353,577	1,101,614	(734,762)	366,852

12. Intangible Assets

The School's Intangible Assets are made up of acquired computer software.

	Acquired software	Internally generated software	Total \$
Cost			
Balance at 1 January 2020	2,000	-	2,000
Additions	-	-	-
Disposals	-	-	-
Balance at 31 December 2020 / 1 January 2021	2,000	-	2,000
Additions	-	-	-
Disposals	-	-	-
Balance at 31 December 2021	2,000	-	2,000
Accumulated Amortisation and Impairment Losses			
Balance at 1 January 2020	417	-	417
Amortisation Expense	500	-	500
Disposals	-	-	-
Impairment Losses	-	-	-
Balance at 31 December 2020 / 1 January 2021	917	-	917
Amortisation Expense	500	-	500
Disposals	-	-	-
Impairment Losses	-	-	-
Balance at 31 December 2021	1,417	-	1,417
Carrying amounts			
At 1 January 2020	1,583	-	1,583
At 31 December 2020 / 1 January 2021	1,083	-	1,083
At 31 December 2021	583	-	583

Restrictions

There are no restrictions over the title of the school's intangible assets, nor are any intangible assets pledged as security for liabilities.

Capital Commitments

The amount of contractual commitments for the acquisition of intangible assets is \$nil (2020: \$nil)



13. Accounts Payable

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Creditors	79,370	38,000	170,941
Accruals	4,151	12,000	11,505
Banking Staffing Overuse	3,389	-	287
Employee Entitlements - Salaries	131,443	105,000	126,670
Employee Entitlements - Leave Accrual	4,158	5,000	3,170
	<u>222,511</u>	<u>160,000</u>	<u>312,573</u>
Payables for Exchange Transactions	222,511	160,000	312,573
	<u>222,511</u>	<u>160,000</u>	<u>312,573</u>

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Other Revenue in Advance	6,207	10,000	26,562
	<u>6,207</u>	<u>10,000</u>	<u>26,562</u>

15. Provision for Cyclical Maintenance

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Provision at the Start of the Year	74,269	74,269	71,087
Increase/ (decrease) to the Provision During the Year	4,665	(636)	3,182
Provision at the End of the Year	<u>78,934</u>	<u>73,633</u>	<u>74,269</u>
Cyclical Maintenance - Current	-	-	11,802
Cyclical Maintenance - Term	78,934	73,633	62,467
	<u>78,934</u>	<u>73,633</u>	<u>74,269</u>



16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
No Later than One Year	21,328	30,000	31,601
Later than One Year and No Later than Five Years	8,843	28,800	26,728
Future Finance Charges	(2,053)	(3,800)	(4,169)
	<u>28,118</u>	<u>55,000</u>	<u>54,160</u>
Represented by			
Finance Lease Liability - Current	21,328	30,000	31,601
Finance Lease Liability - Term	6,790	25,000	22,559
	<u>28,118</u>	<u>55,000</u>	<u>54,160</u>

17. Funds Held in Trust

	2021 Actual	2021 Budget (Unaudited)	2020 Actual
	\$	\$	\$
Funds Held in Trust on Behalf of Third Parties - Current	11,225	-	-
	<u>11,225</u>	<u>-</u>	<u>-</u>

These funds relate to arrangements where the school is acting as an agent for Home and School. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

18. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Block ILE Upgrade - 217696	(155,551)	184,910	(29,359)	-	-
Flood Damage Remedial Work - 216043	4,100	78,529	(27,951)	-	54,678
SIP Entry Upgrade - 217664	(3,000)	63,900	(70,526)	-	(9,626)
LSC Space Repurpose Block B	-	47,921	(47,921)	-	-
LSC Office Accommodation - 219734					
Site Wide Type 4 Fire Alarm - 226347	-	77,137	(17,810)	-	59,327
Blocks A C G Boiler & Walkway Roof Replacement - 226348	-	74,049	(74,049)	-	-
AMS Block A Classroom - 226350	-	283,500	(35,646)	-	247,854
Site Sewer Pipe Replacement - 231278	-	5,856	(5,856)	-	-
Totals	<u>(154,451)</u>	<u>815,802</u>	<u>(309,118)</u>	<u>-</u>	<u>352,233</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	361,859
Funds Due from the Ministry of Education	9,626
	<u>352,233</u>



2020	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Block ILE Upgrade - 217696	179,491	61,608	(396,650)	-	(155,551)
Flood Damage Remedial Work - 216043	7,550	-	(3,450)	-	4,100
SIP Entry Upgrade - 217664	-	-	(3,000)	-	(3,000)
Totals	187,041	61,608	(403,100)	-	(154,451)

19. Funds Held on Behalf of Teacher Lead Innovation Cluster

Dannevirke South School is the lead school and holds funds on behalf of the cluster, a group of schools funded by the Ministry.

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Funds Held at Beginning of the Year	53,792	53,792	29,716
Funds Received from Cluster Members	-	6,208	28,332
Funds Received from MoE	-	-	(4,256)
Total Funds Received	-	6,208	24,076
Funds Remaining	-	6,208	24,076
Distribution of Funds			
Funds Held at Year End	53,792	60,000	53,792

20. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



21. Remuneration

Key Management Personnel Compensation

Key management personnel of the School include all Board Members, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i> Remuneration	5,525	6,520
<i>Leadership Team</i> Remuneration	399,832	388,865
Full-time Equivalent Members	3.00	3.00
Total Key Management Personnel Remuneration	405,357	395,385

There are 6 members of the Board excluding the Principal. The Board had held 11 full meetings of the Board in the year. The Board does not have Finance and Property teams. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	90 - 100	150 - 160
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

Principal 2

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	70 - 80	-
Benefits and Other Emoluments	0 - 5	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
110 - 120	2	1.00
120 - 130	-	1.00
	2.00	2.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.



22. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2021	2020
	Actual	Actual
Total	\$0	\$0
Number of People	0	0

23. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

24. Commitments

(a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

(a) \$110,000 contract for Site: Flood Damage Remedial Works as agent for the Ministry of Education. This project is fully funded by the Ministry and \$99,000 has been received of which \$44,321 has been spent on the project to balance date. This project has been approved by the Ministry; and

(b) \$71,000 contract for Rationalisation - Ancillary Buildings & Pool Demolition as agent for the Ministry of Education. This project is fully funded by the Ministry and \$63,900 has been received of which \$73,526 has been spent on the project to balance date. This project has been approved by the Ministry; and

(c) \$90,000 contract for Site Wide Type 4 Fire Alarm Upgrade as agent for the Ministry of Education. This project is fully funded by the Ministry and \$77,137 has been received of which \$17,810 has been spent on the project to balance date. This project has been approved by the Ministry; and

(d) \$348,849 contract for SIP/AMS Block A: Classroom Upgrade as agent for the Ministry of Education. The project is fully funded by the Ministry and \$283,500 has been received of which \$35,646 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments at 31 December 2020: \$65,966)

(b) Operating Commitments

As at 31 December 2021 there are no operating commitments (Operation Commitments as at 31 December 2020: nil).



25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial Assets Measured at Amortised Cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	626,943	184,000	117,830
Receivables	135,588	110,000	131,612
Investments - Term Deposits	161,045	200,000	159,884
Total Financial Assets Measured at Amortised Cost	<u>923,576</u>	<u>494,000</u>	<u>409,326</u>

Total Financial Liabilities Measured at Amortised Cost

Payables	222,511	160,000	312,573
Finance Leases	28,118	55,000	54,160
Total Financial Liabilities Measured at Amortised Cost	<u>250,629</u>	<u>215,000</u>	<u>366,733</u>

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

27. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

28. COVID 19 Pandemic Ongoing Implications

Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

Impact on Operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry of Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.



Reduction in Locally Raised Funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

Increased Remote Learning Additional Costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.



Dannevirke South School

Kiwisport Report

For the year ended 31 December 2021

During the year the Board was the recipient of additional Government funding for specific purposes:

Kiwisport is a Government funded initiative to support students' participation in organised sport. In 2021 the school received total Kiwisport funding of \$3,705 (excluding GST). The funding was put towards a range of sports equipment to resource the school to support and initiate student participation in a variety of sports.

The number of students participating in organised sport continues to be at excellent levels.

Personnel Policy Compliance (s73 and s74 Public Service Act 2020)

For the year ended 31 December 2021

The Dannevirke South School Board:

- 1 Has developed and implemented personnel and industrial policies, within policy and procedural frameworks set by the Government from time to time, which promote high levels of staff performance, use educational resources effectively and recognise the needs of students;
- 2 Has reviewed its compliance against both its personnel policy and procedures and Education Review Office Board assurance Statement Personnel (Section 4) and can report that it meets all requirements and identified best practice;
- 3 Is a good employer as defined by the Public Service Act 2020 and complies with the conditions contained in the employment contracts applying to teaching and non-teaching staff;
- 4 Ensures all employees and applicants for employment are treated according to their skills, qualifications, abilities and aptitudes, without bias or discrimination;
- 5 Meets all EEO requirements.



2021 Analysis of Variance

Note:

Dannevirke South School has had an unsettled two years due to Principal illness, a shortage in senior management staff and Principal absences. A new principal started at the beginning of Term 3 2021. These factors (and the impact of a pandemic) have impacted the progress on this strategic plan.

Target	Outcomes	Reasons for variance and actions undertaken	Evaluation and next steps
Target One: Mathematics <ul style="list-style-type: none"> To move 48/85 of all students from At to Above in mathematics To move 60/126 of all students from Below to At in mathematics 	<p>These targets in mathematics were not achieved in 2022.</p> <ul style="list-style-type: none"> 14 students moved from At to Above 37 students moved from Below to At. 	<ul style="list-style-type: none"> Changes in staffing Gaps in leadership (due to illness) Covid-19 disruptions High absenteeism 	<ul style="list-style-type: none"> Assessment for Learning professional Development has started in 2022 Robust assessment practices will be developed that lead to planned and explicit acts of teaching Management team will work with PLD provider to improve their evaluative thinking capabilities Positive School culture developed. Vision of "Inspiring Passion, Growth and Success" developed across the school and teams with everyone having high standards for themselves and for all learners.
Target Two: Writing <ul style="list-style-type: none"> To move 24/97 of all students from At to Above in writing To move 36/136 of all students from Below to At in writing 	<p>This target in writing was not achieved in 2022.</p> <ul style="list-style-type: none"> 15 students moved from At to Above <p>We did achieve the goal of moving 36 students from Below to At.</p>	<p>From Term 3</p> <ul style="list-style-type: none"> Data was analyzed as a staff and in management meeting to discuss the reason for little shift in our data. Discussion about why changes to practice had not resulted in changes in data was held as staff, in teams and management meetings. Goals were made for each team to focus on to create some shifts in data. 	

<p>Target Three: reading</p> <ul style="list-style-type: none"> To move 15/121 of all students from At to Above in reading To move 30 of Māori/Boys from Below to At in reading 	<p>These targets in reading were achieved in 2022.</p>	<ul style="list-style-type: none"> Term 4 data saw some positive shifts but still very low PAT results. Centrally Funded PLD was applied for and granted for 2022. 	
--	--	--	--

2022 End of year Data

Mathematics

2022 Mathematic Data											
	Well Below		Below		At		Above		% At or Above		
	No.	%	No.	%	No.	%	No.	%	Total	%	
All	30	13%	59	25%	99	42%	50	20%	62%	62%	
Girls	18	16%	31	27%	45	39%	20	18%	57%	57%	
Boys	12	10%	28	23%	54	44%	30	23%	67%	67%	
Maori	12	12%	29	29%	35	35%	24	24%	59%	59%	
Asian	1	7%	2	14%	7	50%	4	29%	79%	79%	
Pakeha	16	14%	28	24%	56	47%	18	15%	62%	62%	
Other	1	16%	0	0%	1	16%	24	67%	83%	83%	

Writing

	Well Below		Below		At		Above4		% At or Above
	No.	%	No.	%	No.	%	No.	%	
All	28	12%	69	29%	111	47%	29	12%	59%
Girls	7	6%	27	24%	55	49%	24	21%	70%
Boys	21	17%	42	34%	56	45%	5	4%	49%
Maori	14	14%	31	31%	43	43%	11	11%	54%
Asian	0	0%	3	21%	7	50%	4	29%	79%
Pakeha	13	11%	35	30%	58	58%	12	10%	68%
Other	1	16%	0	9%	3	48%	2	32%	80%

Reading

	Well Below		Below		At		Above		% At or Above
	No.	%	No.	%	No.	%	No.	%	
All	18	8%	49	21%	113	48%	57	24%	72%
Girls	8	7%	22	19%	52	46%	31	27%	73%
Boys	10	8%	27	22%	61	49%	26	21%	70%
Maori	9	9%	17	14%	61	52%	31	26%	78%
Asian	0	0%	3	21%	7	50%	4	29%	79%

Pakeha	9	8%	17	14%	61	52%	31	26%	78%
Other	0	0%	1	16%	1	16%	4	67%	83%